



Application Form For **Affiliation**

DETAILS OF THE APPLICANT ASSOCIATION

Name of the Chamber/Association _____

Address _____

_____ City _____

_____ Pin _____

Tel _____ Fax _____

PAN NO _____ TAN NO _____

E-mail _____

Name of the Director General/Secretary General/Secretary/Director/Executive Director.

Tel (Off.) _____ Mobile _____ Fax _____ E-mail _____

Name of the President _____

Date of taking over _____ Term valid upto _____

Tel (Off.) _____ Mobile _____ Fax _____

E-mail _____

Year of establishment _____ (Registration document to be attached)

Objective of the Organization _____

Latest Audited gross annual income: Rs (in lakh) _____ Year

No. of employees _____ Officers _____ Staff

Do you have own building _____ Area occupied

Special facilities available if any (Conference facilities, auditorium etc.)



Types & No. of Members in each category

Manufacturing Trade Services Others

(Please send the complete list of members with their postal addresses and the interests that they represent.)

Name & Designation

**Signature of the Applicant
Date:**

Eligibility for Affiliated Bodies (Chambers & Associations)

- Any Chamber of Commerce of Commercial or Trade or Industrial Association desirous of becoming an Affiliated Member of the Indian Chamber of Commerce must fulfill the following conditions viz that
 - It has on its rolls not less than 100 members and a gross annual income of not less than Rs.2.00 Lakh or
 - Every Chamber of Commercial or Trade or Industrial Association applying for Affiliation of the Chamber shall be a functioning body for at least two years prior to its so applying.

Annual Subscription

The subscription payable by an Affiliated body shall be for the accounting year ending 31st March and shall be on the basis of the gross annual income (i.e. total of all receipts) of the Affiliated body calculated in the following manner:

Affiliated Chambers/Associations (Fee basis Gross Annual Income/Turnover) (INR)		
Turnover	Without Service agreement	Service agreement
0-1 Cr	10,000	Costing to be worked out depending on services in the range of 50,000- 3 L
1-5 Cr	15,000	
5 Cr plus	20,000	
Admission Fee	5,000	

Please be informed that we follow an auto-renewal process whereby your membership with us will get renewed year on year and an invoice would be generated basis the same against which you may please

process the membership subscription for that fiscal year. It follows that for discontinuation of your membership association with us, you may kindly share a prior intimation with us before the due date of your renewal.



Secretarial Assistance

For Kolkata based Chambers & Associations seeking affiliation with secretarial service the annual subscription will be fixed on a case to case basis.

Admission Fee

A one-time admission fee of Rs.5,000/- shall be payable by all new entrants at the time of seeking admission to the Chamber along with applicable annual subscription.

All payment to the Chamber towards Affiliation fees or Admission fee will attract GST at the applicable rate.

Documents to be submitted along with the duly filled application form:

Membership form duly filled up, signed by authorised signatory with company seal

Last audited annual accounts

Brochure of Profile of the Chamber/Association

Certificate of Incorporation

List of subscribing members

GST Details

A forwarding letter & application on company's letterhead with Company profile mentioning type of business (Manufacturing or Service)

Payment - Please draw cheque in favour of "Indian Chamber of Commerce" / pay online via ICC Bank account details

Please be informed that we follow an auto-renewal process whereby your membership with us will get renewed year on year and an invoice would be generated basis the same against which you may please process the membership subscription for that fiscal year. It follows that for discontinuation of your membership association with us, you may kindly share a prior intimation with us before the due date of your renewal.